

## TALLYPRO

Tally PRO is an advanced level certification course from Tally is for candidates aspiring for growth in their careers. Candidates passing the online assessment will earn a verifiable digital certificate from Tally.

### SYLLABUS

#### MODULE 1

- Fundamentals of accounting
- Journalizing and posting of transactions

#### MODULE 2

- Maintaining chart of accounts in tally ERP 9
- Fundamentals of inventory management
- Stock keeping unit
- Recording day to day transactions

#### MODULE 3

- Accounts receivables and payable management
- Banking
- Allocation and tracking of expenses and incomes
- MIS reports

#### MODULE 4

- Storage and classification
- Management of purchase and sales cycle
- Price levels and price lists
- Manufacturing process
- Getting started with GST

#### MODULE 5

- Tax deducted at source
- Securing financial information
- Data management and financial year end process
- Gulf VAT